

30 MARCH 1998



Personnel

**ADMINISTRATION OF MILITARY STANDARDS  
AND DISCIPLINE TRAINING**

----- Compliance with this publication is mandatory -----

This instruction implements AFPD 36-22, *Military Training*. It establishes procedures and responsibilities for training in military standards and discipline for nonprior service (NPS) enlisted students in resident training courses and for officers in resident training and undergraduate flying training (UFT) courses. It also applies to personnel from other branches of the service unless they have a command and control element on base. This instruction applies to training groups and operations groups aligned under Second Air Force (2 AF), Nineteenth Air Force (19 AF), and operations training schools located at Air University (AU). It does not apply to 982 Training Group detachments (conducting initial skills, multiphased, AFSC-awarding courses) or the InterAmerican Air Force Academy (IAAFA). Commanders at these locations must ensure Air Force requirements for standards and discipline are met by all students. Commanders responsible for implementing this instruction may supplement this instruction to establish specific implementing procedures including clock hour adjustments for different shifts. Any training group, geographically separated unit (GSU), operating location, or detachment may request a waiver of any portion of this instruction. Send waiver requests, suggestions to improve this instruction, and proposed supplements to the Policy Branch (HQ AETC/DOVP), 1 F Street, Suite 2, Randolph AFB TX 78150-4325, for consideration, review, and approval. See attachment 1 for a glossary of abbreviations and acronyms used in this publication.

**SUMMARY OF REVISIONS**

This revision adds the requirement to send proposed supplements to the Policy Branch (HQ AETC/DOVP) for review and approval prior to publication and includes minor changes in all phase requirements. It adds a phase V, shifts OPR responsibility for the MTL program from 81 TRG to 2 AF, and initiates a smoking policy. It also includes applicability to 19 AF operations and flying training units and operations training courses at AU.

**1. Responsibility.** Training group or operations group commanders will ensure all graduates meet Air Force requirements of standards and discipline. Programs will be designed to reinforce training initiated

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Certified by: HQ AETC/DOV (Col R. L. Humphrey)

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during basic military training (BMT) and officer training and to continually emphasize core values, equal opportunity and treatment, environmental awareness, and quality improvement.

**2. Objectives.** Each training group or operations group will implement a core program that includes the following elements:

- 2.1. A military training standard for officers (MTSO) (paragraph 3).
- 2.2. A military training standard (NPS) enlisted (MTSE) personnel (paragraph 4).
- 2.3. A military training leader (MTL) program (paragraph 5).
- 2.4. Military customs, courtesies, and traditions (paragraph 6).

**3. Military Training Standard for Officers (MTSO).** The MTSO requirements are as follows:

- 3.1. Officers are expected to maintain high standards of bearing and behavior and demonstrate a professional attitude toward superiors and subordinates.
- 3.2. Squadron commanders will ensure officers are aware of their responsibilities, to include the Air Force policy on fraternization, physical wellness, and military standards and training.

**4. Military Training Standard for (NPS) Enlisted (MTSE) Personnel.** Requirements for the enlisted phase program are as follows: *NOTE:* See attachment 2 (tables A2.1 and A2.2) for a summary of the enlisted phase program.

**4.1. General Guidelines:**

4.1.1. Students who relocate for follow-on training courses will continue in phase progression from the day they left off at the last training location. Students who relocate because of reclassification for: academic deficiency, misconduct, self-elimination, unsuitability, or excessive absences, will be phased back to phase I, day 1. Students who relocate because of reclassification for medical, prerequisite deficiency, compassionate, security clearance, or administrative reasons will continue in phase progression from the day they left off at the last training location. *Exception:* Once a trainee reaches phase IV or V, reclassification will not result in automatic phase back.

4.1.2. Progression in phase II, III, IV, and V requires the student to maintain a passing academic grade point average (GPA) as defined in AETCI 36-2203, *Operations Training Development*, and host training policy and demonstrate at least a satisfactory level of military standards as determined by the student's military training leader (MTL). MTLs must document any denial of phase progression. Therefore, NPS students must meet with their respective MTL to discuss their progression or failure to progress in phase. The student's MTM will determine the level of excellence, using the following criteria:

4.1.2.1. **Satisfactory.** Student meets required standards of uniform wear and grooming, demonstrates understanding of proper military customs and courtesies, participates as a follower, obeys orders, and follows team leader.

4.1.2.2. **Excellent.** Student has excellent grooming, a sharp military image and courtesies, is highly motivated and dedicated to team mission and other members, primarily functions as a follower, but also volunteers to fill occasional leadership roles.

4.1.2.3. **Superior.** Student has impeccable grooming and uniform wear, pays superb attention to details, is a role model who inspires others, is an outstanding self-starter with a positive attitude, sacrifices his or her own comfort to ensure team success, and consistently shows leadership ability.

4.1.3. Training group commanders will use the following guidelines to develop a local supplement to this instruction to establish phase delay, phase back, and final restriction guidance. Local operating procedures will emphasize training standardization on each GSU.

4. 1.3.1. In phase I, if a student received one nonacademic letter of counseling (LOC), a 1-week phase delay should be considered. If a student received letter of reprimand (LOR) or higher, a 3-week delay should be considered.

4.1.3.2. In phase II, if a student received one nonacademic LOC, a 2-week phase delay should be considered. If a student received an LOR or higher, then phase back to phase I, day 1.

4.1.3.3. In phases III, IV, and V, if a student receives a nonacademic LOC, he or she may be given a phase back to the next lower phase for 1 week. However, for an LOR or higher, the student may be given a phase back to phase I, day 1.

4.1.4. NPS students are restricted from permanent party dormitories and quarters except for events approved in writing by the group commander. In those instances when students and permanent party must be lodged in the same dormitory, they will be separated by floor or wing of the building, such as north, south, east, west, or side of the hallway.

4.1.5. NPS students are not allowed in dormitory rooms of the opposite sex.

4.1.6. NPS students are restricted from renting or frequenting local hotels, motels, and base billeting rooms. Each wing must define a radius from base as the local area. If an NPS student's family (that is, spouse, mother, father, and (or) grandparents) visits, students with a written approval from their senior MTL or higher authority in the chain of command may eat at the noncommissioned officers (NCO) club and stay in a local hotel, motel, or base billeting with the family members. However, the student must comply with current phase restrictions (such as curfew, uniform, and alcohol use).

4.1.7. Students in phases I through IV must complete 3 days of physical conditioning (PC) per week unless specifically excused by an MTL. However, students must complete 2 days of PC per week in order to progress to the next phase. Students must also maintain their BMT 2-mile run time within 2 minutes in order to progress to the next phase. Squadron, detachment, and squadron section commanders may approve exceptions (such as a valid medical excuse or waiver) if all other elements of the phase program are satisfactory. Students must make up all PC days missed on the authorized PC makeup day unless excused for inclement weather or by command direction (such as retreat ceremony participant, commander briefings, etc.). Students in phase V and students in mission ready technician (MRT) hot training are entrusted to develop their own PC program. They must, however, maintain their BMT 2-mile run time within 2 minutes.

4.1.8. AETC Form 341, **Excellence/Discrepancy Report**, will be used in all phases of MTSE training. Students will carry two properly filled out AETC Forms 341 at all times.

4.1.9. NPS students in phases I through V will march to and from school in formation and in uniform, unless excluded from marching (in writing) by a medical, academic training flight, or military training flight (MTF) issued exemption. Each marching waiver will contain an expiration date. **NOTE:** This does not apply to aircrew students in simulator or flight phases of training or students in MRT hot training.

4.1.10. NPS students are prohibited from smoking or using smokeless tobacco products during duty hours or while in uniform.

4.1.11. NPS students in phase V may join and frequent the NCO club with written approval from their MTL.

4.2. **Phase I.** Phase I lasts from arrival at the training wing, group, or site through the 14th calendar day after arrival. NPS students will:

4.2.1. Remain on station.

4.2.2. Not purchase, possess, or consume alcohol, cigarettes, or smokeless tobacco.

4.2.3. Wear appropriate uniforms on and off duty except when in their immediate dormitory living area. (Local supplements may prescribe clothing requirements for the immediate living area.)

4.2.4. Adhere to a daily curfew (2100 to 0400), quiet hours (2000 to 0400, Sunday through Thursday, and 2200 to 0400, Friday through Saturday), and bed-check guidelines.

4.2.5. Be required to eat at least three daily meals Monday through Friday in a base dining hall.

4.2.6. Not operate or ride in a privately owned vehicle (POV).

4.2.7. Have their rooms formally inspected on a weekly basis (always subject to random inspections). Students must keep their rooms in accordance with local base guidelines and student handbooks to include the following:

4.2.7.1. Bed will be made with issue sheets and bedspread or blanket. (No personalized bedspread or comforters are authorized.)

4.2.7.2. No pictures of any kind will be hung on the walls or lockers. (Pictures in a frame, no larger than 8 inches by 10 inches, may be displayed on the student's desktop, but must not be of a sexually explicit or degrading nature.)

4.2.7.3. Each student may have an alarm clock or radio alarm clock on the nightstand or desk.

4.2.7.4. Student may not have or use a television or stereo.

**4.3. Phase II.** Phase II is from the 15th calendar day through the 28th calendar day after arrival at the training wing, group, or site. NPS students:

4.3.1. Will remain on station from 2200 Sunday until 1700 Friday (holidays excluded).

4.3.2. Will not smoke or use smokeless tobacco products during duty hours or while in uniform.

4.3.3. Will remain in uniform on and off duty when outside their dormitory, and, if going off station for social purposes, will wear the appropriate blue uniform combination.

4.3.4. Will adhere to a curfew of 2200 to 0400 Sunday through Thursday and 2300 to 0400 Friday through Saturday. (Holiday hours are the same as weekend hours.) Students will observe quiet hours (2000 to 0400, Sunday through Thursday, and 2200 to 0400, Friday through Saturday) and bed-check guidelines. **NOTE:** This does not apply to MRT hot training students.

4.3.5. Will eat at least three meals per day, Monday through Friday, in a base dining hall. **NOTE:** This does not apply to MRT hot training students.

4.3.6. Will not operate or ride in a POV except between 1700 Friday and 2200 Sunday. (Holidays hours are the same as weekend hours). **NOTE:** There is no restriction for aircrew members or MRT hot training students.

4.3.7. Will have their rooms formally inspected on a weekly basis (always subject to random inspections). *Exception:* Formal weekly room inspections may not always be possible at MRT hot training locations, but rooms must always be ready for random inspection. Students must keep their rooms in accordance with local base guidelines and student handbooks to include the following:

4.3.7.1. Bed will be made with issue sheets and bedspread or blanket. (No personalized bedspreads or comforters are authorized.)

4.3.7.2. No pictures of any kind will be hung on the walls or lockers. (Pictures in a frame no larger than 8 inches by 10 inches may be displayed on the student's desk top, but must not be of a sexually explicit or degrading nature.)

4.3.7.3. Students may have an alarm clock or radio alarm clock on their nightstand or desk.

4.3.7.4. Students may not have or use a television or stereo.

4.3.8. Of legal age may consume alcohol. However, no alcohol will be consumed between 1700 Sunday and 1700 Friday. Students will not possess or consume alcohol in the dormitory or immediate surrounding area. Students in phase II will not be allowed to consume alcohol off base.

**4.4. Phase III.** This phase runs from the 29th calendar day through the 90th day after arrival at the training wing, group, or site. NPS students:

4.4.1. Will remain in uniform and on station during duty hours.

4.4.2. Will not smoke or use smokeless tobacco products during duty hours or while in uniform.

4.4.3. May ride and operate a POV after duty hours. **NOTE:** There is no restriction for aircrew members or MRT hot training students.

4.4.4. Will adhere to a curfew from 2200 to 0400, Sunday through Thursday, and 2400 to 0400, Friday through Saturday. (Holiday hours are the same as weekend hours.) Students will observe quiet hours (2000 to 0400, Sunday through Thursday, and 2200 to 0400, Friday through Saturday) and bed-check guidelines. **NOTE:** This does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.

4.4.5. Will eat at least two meals per day, Monday through Friday, in a base dining hall. **NOTE:** This does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.

4.4.6. Will have their rooms formally inspected on a weekly basis (always subject to random inspections). (*Exception:* Formal weekly room inspections may not always be possible at MRT hot training locations, but rooms must always be ready for random inspection.) Students must keep their rooms in accordance with local base guidelines and student handbooks. Students may personalize their rooms.

4.4.7. Of legal age may consume alcohol. However, no alcohol will be consumed between 1700 Sunday and 1700 Friday. Students will not possess or consume alcohol in the dormitory or immediate surrounding area.

4.4.8. If married and the spouse resides in the local area, may move off base with the written approval of the squadron, detachment, or MTF commander. The squadron commander may delegate this authority to the squadron section commander. Training group commanders may develop local guidance in an approved supplement to this instruction to be more restrictive on NPS off-base residency if local conditions warrant.

4.4.9. Identified as superior performers (militarily) and possessing a 90 percent GPA or higher, during the last 2 weeks of phase III may be approved by the squadron commander for acceleration into phase IV. The squadron commander may delegate this authority to the squadron section commander.

4.5. **Phase IV.** Phase IV runs from the 91st day after arrival at the training wing, group, or site through the 180th calendar day. NPS students:

4.5.1. Will remain in uniform and on station during duty hours.

4.5.2. Will not smoke or use smokeless tobacco products during duty hours or while in uniform.

4.5.3. May ride in and operate a POV after duty hours. **NOTE:** There is no restriction for aircrew members (if waived by the commander) or MRT hot training students.

4.5.4. Will adhere to a curfew from 2200 to 0400, Sunday through Thursday. However, they will have no curfew Friday through Saturday. (Holiday hours are the same as weekend hours.) Students will observe quiet hours (2000 to 0400, Sunday through Thursday, and 2200 to 0400, Friday through Saturday) and

bed-check guidelines. **NOTE:** This does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.

4.5.5. Will eat at least two meals per day, Monday through Friday, in a base dining hall. **NOTE:** This does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.

4.5.6. Will have their rooms inspected on a random basis and must keep their rooms in accordance with local base guidelines and student handbooks. (*Exception:* Formal weekly room inspections may not always be possible at MRT hot training locations, but rooms must always be ready for random inspections.) Students may personalize their rooms.

4.5.7. Of legal age may consume alcohol. However, alcohol will not be consumed between 1700 Sunday and 1700 Friday. A student will not possess or consume alcohol in the dormitory or immediate surrounding area.

4.5.8. Identified as superior performers (militarily) and possessing a 90 percent or higher GPA at the 150th day of training may be approved by the squadron commander for acceleration into phase V. The squadron commander may delegate this authority to the squadron section commander.

4.6. **Phase V.** This phase runs from the 181st calendar day after arrival at the training wing, group, or site through completion of all training and departure for duty assignment. NPS students:

4.6.1. Will remain in uniform and on station during the academic duty day (from their initial duty formation until final formation dismissal after return from their last class for the day) or during official business. Students at unique GSUs, with group commander's approval, may leave base during their lunch hour.

4.6.2. Will not smoke or use smokeless tobacco products during duty hours or while in uniform.

4.6.3. Have no restrictions on the use of POVs. However, they will still be required to march to and from class (unless exempt). **NOTE:** This does not apply to aircrew students in simulator or flight phases of training or students in MRT hot training.

4.6.4. Have no restrictions on number of meals that must be eaten in the dining hall.

4.6.5. Will observe quiet hours (2000 to 0400, Sunday through Thursday, and 2200 to 0400, Friday through Saturday) and bed-check guidelines. Phase V students are exempt from curfew. **NOTE:** This does not apply to aircrew member students in flight or simulator phase of training or MRT hot training students.

4.6.6. Must achieve and maintain a passing academic GPA as defined in AETCI 36-2203 and host training policy.

4.6.7. Of legal age may consume alcohol. However, alcohol will not be consumed between 1700 Sunday and 1700 Friday. Students will not possess or consume alcohol in the dormitory or immediate surrounding area.

4.6.8. Will keep their rooms neat, orderly, and in accordance with their local base guidelines and student handbooks at all times and will be subject to inspections on a random basis.

**5. Training Wing, Group, or Site MTL Program For Enlisted Students.** Requirements are as follows:

5.1. An MTL (special duty identifier 8B100) is an enlisted person in the grade E-4 or above who is assigned to a training wing, group, or site as prescribed in AFMAN 36-2108, *Airman Classification*. MTL duties include marching students as required to and from class; conducting physical fitness training and weekly personal and room inspections; organizing and participating in retreat and parade ceremonies; advising and counseling airmen; planning, organizing, and directing military education; ensuring maintenance of military standards; preparing and maintaining records pertinent to military education and counseling matters; and supervising subordinate MTL personnel.

5.2. The 2 AF at Keesler AFB is the OPR for the MTL program. The 2 AF will develop and coordinate standardized training with other wings, groups, or sites. The training will include duties and responsibilities, leadership, military justice, flight administration, communicative skills, drill and ceremonies, first aid, recognition and treatment of heat stress symptoms, and cardiopulmonary resuscitation. Wings, groups, and sites will implement this training program and should develop necessary course documents to present the local procedures portion of MTL training. Wings, groups, and sites may personalize the lesson plan prepared by the 2 AF. Operations and training group commanders at locations without MTLs assigned may adjust the scope of the MTL duties in relation to the number of students assigned and assign the MTL responsibilities to the first sergeant, the dormitory manager, or other responsible individuals.

**6. Military Customs, Courtesies, and Traditions.** Requirements are as follows:

6.1. Group commanders will establish a program of activities that reinforces traditional military customs and courtesies and motivates and prepares officers and enlisted personnel for future leadership roles. This program may include parades, retreats, and (or) student reviews based on student load and training requirements.

6.2. Officers and enlisted personnel must understand that customs, courtesies, and traditions play a time-honored role in the military profession and serve as an integral part in their development as professionals and future leaders.

**7. Form Prescribed.** AETC Form 341.

RICHARD C. MARR, Major General, USAF  
Director of Operations

### ***Attachments***

1. Glossary of References and Supporting Information
2. Enlisted Phase Program Summary (Tables A2.1 and A2.2)



## GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

### *References*

AFPD 36-22, *Military Training*

AETCI 36-2203, *Operations Training Development*

AFMAN 36-2108, *Airman Classification*

### *Abbreviations and Acronyms*

AU	Air University
BMT	basic military training
GPA	grade point average
GSU	geographically separated unit
IAAFA	InterAmerican Air Force Academy
LOC	letter of counseling
LOR	letter of reprimand
MRT	mission ready technician
MTL	military training leader
MTSE	military training standard for (nonprior service) enlisted
MTSO	military training standard for officers
NCO	noncommissioned officer
NPS	nonprior service
PC	physical conditioning
POV	privately owned vehicle
UFT	undergraduate flying training

## ENLISTED PHASE PROGRAM SUMMARY

**Table A2.1. Enlisted Phase Program Summary (Phases I, II, and III). (note 1)**

<b>I T E M</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
	<b>Requirement</b>	<b>Phase I</b>	<b>Phase II</b>	<b>Phase III</b>
<b>1</b>	Academic Restriction	None	Passing average and military excellence	Passing average and military excellence; achieve and maintain 90% GPA by day 76 for early progression to next phase
<b>2</b>	Alcohol Consumption	None	Legal age may consume 1700 Friday to 1700 Sunday on base only (note2); never in dorm or immediate surrounding area	Legal age may consume 1700 Friday to 1700 Sunday (note 2); never in dorm or immediate surrounding area
<b>3</b>	Co-ed Visitation	No	No	No
<b>4</b>	Curfew Hours	2100 - 0400 Sunday through Saturday	2200 - 0400 Sunday through Thursday; 2300 - 0400 Friday through Saturday (notes 2 and 3)	2200 - 0400 Sunday through Thursday; 2400 - 0400 Friday through Saturday (notes 2 and 3)
<b>5</b>	Duration of Phase	Arrival through 14 calendar days	From 15th calendar day through 28th day	From 29th calendar day through 90th day
<b>6</b>	Live Off Base	No	No (note 4)	Yes, if spouse is here (with flight commander approval)
<b>7</b>	Marching	To and from class	To and from class (note 4)	To and from class (note 4)
<b>8</b>	Meals in Dining Hall	Three per day (Monday through Friday)	Three per day (Monday through Friday) (note 3)	Two per day (Monday through Friday) (note 3)
<b>9</b>	Phase Back	NA	One LOR or higher - phase I, day 1 (note 5)	One LOC - phase II, 1 week; LOR or higher - phase I, day 1 (note 5)
<b>10</b>	Phase Delay	One LOC - 1 week; LOR or higher - 3 weeks	One LOC - 2 weeks; LOR or higher -phase back to phase I, day 1	NA
<b>11</b>	Physical Conditioning	3 days per week standard; maintain BMT time within 2 minutes; minimum 2 days per week to phase up	3 days per week standard; maintain BMT time within 2 minutes; minimum 2 days per week to phase up (note 6)	3 days per week standard; maintain BMT time within 2 minutes; minimum 2 days per week to phase up (note 6)
<b>12</b>	POV (Ride or Operate)	No	From 1700 Friday to 2200 Sunday (notes 2 and 4)	After duty hours (note 4)
<b>13</b>	Quiet Hours	2000 - 0400 Sunday through Thursday; 2200 - 0400 Friday through Saturday (note 2)	2000 - 0400 Sunday through Thursday; 2200 - 0400 Friday through Saturday (note 2)	2000 - 0400 Sunday through Thursday; 2200 - 0400 Friday through Saturday (note 2)
<b>14</b>	Room Inspections	Weekly	Weekly (note 7)	Weekly (note 7)
<b>15</b>	Room Personalized	No	No	Yes
<b>16</b>	Tobacco Use	None	None during duty day or while in uniform	None during duty day or while in uniform
<b>17</b>	Will Remain in Uniform	On and off duty (except in living areas as locally defined)	On and Off duty (Except in living areas as locally defined); blues off base	During duty hours
<b>18</b>	Will Remain on Station	On and off duty	From 2200 Sunday through 1700 Friday (note 2)	During duty hours

**NOTES:**

1. This table provides a summary of the enlisted phase program for phases I, II, and III. Detailed guidance is provided in paragraph 4 of this publication.
2. Holiday hours are the same as Friday and Saturday.
3. Does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.
4. No restriction for aircrew member students or MRT hot training students.
5. The suggested phase back for aircrew member students is phase II, day 1.
6. MRT hot training students will have unsupervised physical conditioning and must maintain BMT time within 2 minutes.
7. Formal weekly room inspections may not always be possible at MRT hot training locations.

**Table A2.2. Enlisted Phase Program Summary (Phases IV and V).** (note 1)

<b>I T E M</b>	<b>A</b>	<b>B</b>	<b>C</b>
	<b>Requirement</b>	<b>Phase IV</b>	<b>Phase V</b>
<b>1</b>	Academic Restriction	Day 91—passing average and military excellence; may progress early (no earlier than day 150) to next phase with squadron commander approval	Passing average and military excellence
<b>2</b>	Alcohol Consumption	Legal age may consume 1700 Friday to 1700 Sunday (note 2); never in dorm or immediate surrounding area	Legal age may consume 1700 Friday to 1700 Sunday (note 2); never in dorm or immediate surrounding area
<b>3</b>	Co-Ed Visitation	No	No
<b>4</b>	Curfew Hours	2200 - 0400 Sunday through Thursday; no curfew weekends and holidays (note 3)	Exempt from curfew
<b>5</b>	Duration of Phase	Minimum 76th calendar day, dependent on academic qualification and SQ/CC approval	181st calendar day
<b>6</b>	Live Off Base	Yes, if spouse is here (with flight commander approval)	Yes, if spouse is here (with flight commander approval)
<b>7</b>	Marching	To and from class (note 4)	To and from class (note 4)
<b>8</b>	Meals in Dining Hall	Two per day (Monday through Friday) (note 3)	No restrictions
<b>9</b>	Phase Back	One LOC - phase III, 1 week; LOR or higher - phase I, day 1 (note 5)	One LOC - phase IV, 1 week; LOR or higher - phase I, day 1 (note 5)
<b>10</b>	Phase Delay	NA	NA
<b>11</b>	Physical Conditioning (PC)	3 days per week standard; maintain BMT time within 2 minutes; minimum 2 days per week to phase up (note 6)	Unsupervised PC must maintain BMT time within 2 minutes
<b>12</b>	POV (Ride or Operate)	After duty hours (note 2)	No restrictions
<b>13</b>	Quiet Hours	2000 - 0400 Sunday through Thursday; 2200 - 0400 Friday through Saturday (note 2)	2000 - 0400 Sunday through Thursday; 2200 - 0400 Friday through Saturday (note 2)
<b>14</b>	Room Inspections	Weekly (note 7)	Random basis; keep rooms neat and orderly (note 7)
<b>15</b>	Room Personalized	Yes	Yes
<b>16</b>	Tobacco Use	None during duty day or while in uniform	None during duty day or while in uniform
<b>17</b>	Remain in Uniform	During duty hours	During academic duty day and during official business
<b>18</b>	Remain on Station	During duty hours	During duty hours; unique GSUs may leave base during lunch hour with training group commander approval

**NOTES:**

1. This table provides a summary of the enlisted phase program for phases IV and V. Detailed guidance is provided in paragraph 4 of this publication.
2. Holiday hours are the same as Friday and Saturday.
3. Does not apply to aircrew member students in simulator or flight phases of training or MRT hot training students.
4. No restriction for aircrew member students or MRT hot training students.
5. The suggested phase back for aircrew member students is phase II, day 1.
6. MRT hot training students will have unsupervised physical conditioning and must maintain BMT time within 2 minutes.
7. Formal weekly room inspections may not always be possible at MRT hot training locations.